

Dear Parents and Guardians

Adverse weather and unforeseen closure

I am writing to remind you of the arrangements in place in the event of adverse weather or other circumstances necessitating an unforeseen closure of St Mary's School, Cambridge.

Before setting off for school during a period of adverse weather, please carefully consider both the journey into school and the journey home. Public transport can quickly become unreliable in such circumstances, often with little prior warning.

If adverse weather conditions affect Cambridge city centre, St Mary's will post information on its website and through other media outlets. St Mary's will endeavour to offer a programme for students who do manage to come into school, however, this may not be a full teaching day. The school will take into consideration the safety of our students and the possibility of them being sent home soon after arrival.

The onset of adverse weather may make it necessary to send students home during the school day. Should this be considered necessary, you will be sent a text and a notice will be placed on the school website. Because our staff will be supervising the safe departure of some 500 students, please do not telephone the school to query this notice - unless specifically requested to do so.

Please note, in the event of an early closure, the minibus service to each of the Park and Ride sites will **not** operate as conditions would be considered unsafe. Girls using this service will be kept at school until either collected by a family member or allowed to go home if permission is granted.

We know that many girls travel in from other towns and villages within the county and beyond. If the weather is closing in where you live to the extent you have concerns about your daughter's safety and you have not yet received notice of an early closure, please contact the school to give permission for her to travel home.

Academic work and other notices will be sent out via St Marys Cloud during any closure or disruption to lessons.

Should any other situation, such as a gas leak or power outage occur, resulting in an early closure or St Mary's is unable to open, the same channels of communication and procedures will be used.

It would be very helpful to us to know in advance, if you have given permission for your daughter to be sent home in the circumstances described above. Boarders will, of course, be able to return to Mary Ward House.

Yours faithfully

Greg Ball
Operations Manager